

Climate Action Plan

Tottington Primary School

1 year plan Autumn 2025 – 2026



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Progress Key	Climate Action Plan history
Not Started	Last reviewed: May 2026
In Progress	★ = high carbon reduction actions
Stalled	
Complete	

Overall projected carbon savings: TBC%

GET STARTED				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Sign up to the Let's Go Zero campaign By joining this campaign, your school confirms that it is taking action now to reduce its own carbon impact, and that it demands the UK Government help all schools reach this goal by the end of the decade.	Start: Autumn term 25 Review: Annually	Head teacher & Assistant headteacher	On-line meeting held 01.10.25	Completed
Calculate your school's carbon footprint using Count Your Carbon This free digital tool allows you to calculate the carbon footprint for your educational setting and gives you a baseline against which to measure progress, year on year.	Start: Autumn term 25 Review: Annually	SLT team Caretaker	Awaiting info from the trust to complete this	

Add sustainability plans, projects and successes to your school website and share through wider communications Celebrate your school's climate action on your website, in newsletters, social media, local press, and events to showcase your successes and involve the wider community. Use the Let's Go Zero comms pack to do this.	Start: Spring term Review: termly	All staff	Media pack LGZ 2025 has lots of ideas and wording to share with your community Events shared with parents on weekly newsletters.	
Set up a sustainability working group Assemble a Sustainability Working Group featuring different stakeholders across the school to collaborate and effect change. Ensure one person has oversight, taking the title of 'Sustainability Lead' and where possible provide PPA time for this role.	Start: Autumn term 25 Review: Annually	Trustwide Class-based staff, governor, PTA and parents.	Team have met	

ENERGY – BUILDINGS AND RETROFIT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Install a smart meter Contact your energy and/or water supplier to get a smart meter installed. This is an important first step to get data to track consumption and is needed before you can sign up to energy usage analytics platforms, e.g. Energy Sparks .	Start: Autumn term Review: termly	Caretaker	Currently site manager sends monthly readings to the Trust – we have a trustwide policy	
Optimise your BMS/BEMS settings and ensure your heating and hot water systems have efficient timings and temperatures set 18°C is the general recommendation for classroom temperatures, whilst hot water coming out of taps should be no higher than 43°C (stored at 60°C). Experiment with your heating schedule while maintaining comfort – running	Autumn term Review: termly	Trustwide		ongoing with Trust Dep CEO

it one hour less per day or reducing temperatures by 1 degree can cut annual heating costs by 5–10%, according to the DfE				
Investigate the potential for solar panels Find out who you need permission from and contact solar providers to check the suitability of your roof spaces and the financial models available (direct purchase, lease, community energy).	Start: Summer term Review: annually	Trust Site manager Caretaker	Homepage - Solar for Schools UK or Greater Manchester Community Renewables both have options available to schools without capital investment	

1. Decarbonisation and Energy Efficiency

Calculating and taking actions to reduce carbon emissions and becoming more energy efficient

ENERGY – BEHAVIOURAL CHANGE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Incentivise students to address energy usage Proactively engage and empower the student body to take a lead in promoting and implementing energy efficient behaviour changes to help save costs, reduce emissions, and make their setting more sustainable. Incentivise engagement through inter-class competitions and/or eco awards, or by electing school energy champions. LASER Energy have a School Energy Action Hub filled with free energy-saving resources for primary and secondary school pupils.	Start: Spring term Review: Termly	Sustainability team Eco group	Activities Energy Sparks have great resources for lessons and/or Eco Team activities	Assembly on energy usage, others to continue throughout the year.
Take part in a switch off campaign Take part in a switch off campaign, e.g. Switch Off Fortnight . Aim for 10% reduction of energy use (the typical amount saved by participating schools). Running campaigns before the holiday period (such as a summer switch-down) can lead to reduced energy use over the holiday period.	Start: Spring term Review: termly	Sustainability team Eco group		Completed for 2026, will make annual event. Next year aim to measure with a smart meter

FOOD				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Arrange a menu consultation through an external organisation e.g. ProVeg Considering where and how plant-based meals are displayed on menus can reduce bias against these options, e.g. by making the vegetarian offer the default or first in the list. Your Advisor can send off your menu to ProVeg for a free menu consultation / advice on this. Engaging your catering team or provider with this is a great way to bring them on board with your sustainability efforts.	Start: Summer term Review: annually	CityWide Services SLT	Canteen to Classroom - ProVeg UK have ready to go lesson resources and assemblies which educate young people about the impact of their food choices. City Wide contacted – Pro Veg consultation has already been carried out by their team	
Increase the number of planet friendly, meat-free options on offer every day Increase your daily plant-based and vegetarian offers. From more hot meal options to addressing your sandwich or jacket potato offerings, adding some tasty and interesting meat substitutes will make switching from meat easy and appealing!	Start: Summer term Review: annually	CityWide Services SLT		

WASTE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Run waste/plastic reduction initiatives or campaigns with pupils and staff Take school-wide action to reduce waste. Run an initiative yourself, or engage with a local or national campaign. For example, you could work to become a Plastic Free School with Surfers Against Sewage using their free resources.	Start: Autumn term Review: termly	Sustainability team Eco group	Why Plastic's Not So Fantastic Short 9 minute video suitable for introducing primary aged children to the multiple environmental issues linked to plastic waste. Plastic Clever Schools – Reducing single use plastics	

			The edding return box – marker recycling out of love for the environment - edding Plastic bins rolled out in Summer term for milk bottles on the playgrounds and around school	
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PROCUREMENT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Switch to recycled or sustainably sourced paper Purchase paper from sustainable forestry (e.g. FSC or PEFC certified) or recycled paper to reduce the impact of printing. This, combined with printing reduction strategies, can have a beneficial impact on both cost and carbon.	Start: Throughout the year Review: ternly	Office staff	Office team currently source and purchase FSC and PEFC certified paper for photocopying and printing. Need to check other paper used in school – is FSC or PEFC certified?	

TRANSPORT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Run active travel campaigns Participate in annual Active Travel Campaigns. Your CAA can provide a list of different options (including Living Streets' Wow campaign and Sustrans' Big Walk and Wheel). Aim for these events to trigger a permanent shift to sustainable travel from students who live locally enough to do so. Facilitate walking and cycling to school	Start: summer term Review: ternly	Sustainability team Eco group	Schools Active Travel Calendar (2025-26) TfGM Bee Active Hand up campaign completed wk begin: 6/10/25	

by establishing Park & Stride or Walking Bus initiatives. Ask the PTA or engaged parents to support with these.

2. Climate adaptation and resilience

Taking actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages

ADAPTATION AND RESILIENCE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Subscribe to receive Heat Health Alerts and write a heatwave policy Subscribe to the UK Health Security Agency's (UKHSA) Heat-health Alert Service . Familiarise your staff with updated DfE guidance on hot weather. Write a heat wave policy to address issues such as uniform, PE, sunscreen and outdoor learning. Consider adopting the joint union heatwave protocol including short-term, medium term and long-term measures.	Start: Summer term Review: annually	SLT	See 'Let's Cool our School' document	
Build sheltered areas on playgrounds for heat resilience Use awnings/shading measures to provide adequate shelter for students on hot days.	Start: When funding is available	SLT External companies	PowerPoint Presentation has examples of solar shading (see page 30 onwards) Purchased gazebos, research permanent alternatives. KS2 outdoor classroom completed spring term	
Install measures in classrooms that prevent overheating Assess the need for solar shading on south/west/east-facing classrooms. Look at the most effective measures based on the amount of sunlight, e.g. External blinds/awnings. Solar film can be used but may cause heat retention as well and limit light into classrooms.	Start: Spring term Review: termly	Trust site manager Caretaker	Film purchased for windows of south facing classrooms to minimize heat in summer. All external windows fitted with blinds	

Regularly organise cleaning gutters and unblocking any drains on site Ensure your site team has a seasonal gutter checking/cleaning/clearing rota that ensures guttering can cope with higher levels of rainfall. Seasons with higher leaf fall or heavy rain are particularly important.	Start: Autumn Review: termly	Caretaker	Ongoing checks as part of site checks. Gutters last cleaned in Spring term.	
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WATER				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Check site for leaks using your water meter Check your site for any water leaks using your water meter. You can access a water audit from your water supplier or use the Anglian Water school water audit guide to involve students in carrying out a water audit. Schools of 600 pupils can save up to £5,000 per year through water reduction.	Start: Autumn term Review: termly	Caretaker	Free water saving visits United Utilities Site checks daily, leaks monitored constantly.	
Raise awareness around water consumption and efficiency Consider engaging with your local water company who may have an education team or free resources on their websites, from assembly sessions and visits to primary schools for your pupils to webinars, downloadable tools and guides, and more.	Start: Summer term Review: annually	Sustainability team Eco team	United Utilities - Educational talks provide free schools visits for KS2 Kids' Pack – Waterwise Fun water saving activities for kids including: Be a leak detective, word search, and diary of a water superhero. School workshops Primary Teaching Resources WaterAid UK WaterAid offer free educational workshops and assemblies that focus on a range of issues linked to water, including climate change.	

			United Utilities assembly visit 19 th May – to be followed up by eco team	
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3. Biodiversity and Green Infrastructure

Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond

NATURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Take part in The Nature Park The Nature Park aims to embed nature-based learning into the curriculum and encourage children and young people all over the country to take action to improve their site for people and wildlife. The programme provides the support and guidance needed to make this happen, with five key steps in the journey and the actions needed to reach your goals.	Start: Summer term Review: annually	Subject Leaders		
Increase planting of available areas Identify areas in your school grounds which could accommodate new planting. This could include hedgerows, trees and wildflower meadows or native plants in borders, planters or pots. When planning ensure the "right tree in the right place" principle is followed and consider accessibility and maintenance requirements.	Start: Spring term Review: termly	Friends of TPS School council lead Sustainability team	As a school - City of Trees provide free surveys and tree-planting sessions for schools in Greater Manchester increasing biodiversity school grounds.pdf gives lots of ideas – many no/low cost	

4. Climate Education, Green Skills and Green Careers

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

CULTURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Appoint a sustainability lead with sufficient PPA and support. Appoint a sustainability lead in line with the expectations in the DfE's Sustainability and Climate Change Strategy . Provide the sustainability lead with sufficient PPA/TLR to fulfill this role.	Start: Autumn term Review: Annually	Staff member	Deborah Taylor, Kathryn Hopkinson, Natasha Brierley, Barry Stephen, Claire Clayton & Jane Kennedy	
Develop the Eco Club for pupils to lead on sustainability initiatives Establish a student Eco-Club or Eco Council. Consider inclusivity and longevity of projects so that as many students as possible can take part throughout their time at school.	Start: Autumn term Review: Annually	Staff & pupils	Climate Change Club in a Box How to start a school green team A detailed article from the David Suzuki Foundation offering advice on how to set up a school green team, including ideas for how to set goals for the team and examples of activities they could run.	

CURRICULUM				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Complete a curriculum audit Complete a curriculum audit to understand how and where sustainability currently features in your curriculum as well as where there are gaps. This may focus on topics as a whole or individual lessons across all subject areas. Online resources such as Map The Curriculum may be helpful for this.	Start: Summer term Review: Summer term	Subject leaders	Teach the Future is the set of documents that we talked about in the meeting (for subject leads to use to look for opportunities to weave in sustainability) Tasks carried out during subject leadership time – link with foundation subject review	

GREEN SKILLS & CAREERS				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Access the Climate Ambassadors scheme Connect with Climate Ambassadors in your region and invite them to do school assemblies on green skills and curriculum linked topics.	Start: Autumn term Review: throughout the year	Sustainability team	Assemblies added to the assembly planner.	



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TPS sustainability achievements –2025

1. Decarbonisation and Energy Efficiency Calculating and taking actions to reduce carbon emissions and becoming more energy efficient	• LED lights throughout school • Lights in corridors and around the school site are sensor controlled • Separate bins for different waste – cardboard, food waste and other items • All classrooms have paper/card recycling bags • The staffroom has a paper/card and bottle/tin recycling bag • Playgrounds have bottle bins for recycling plastic milk bottles.
2. Climate adaptation and resilience Taking Actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages	• Gazebos and wooden shelter purchased for the playground • Windows blinds on all external windows • Two water fountains purchased – one for pupils and one for staff • Fans and aircon units located in some areas of the school • Tinted film applied to south facing classroom to minimize heat in Summer.
3. Biodiversity and Green Infrastructure Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond	• Raised planting beds area and garden in reception unit • Allotment area where a variety of fruit and vegetables are grown • Pond area • Currently developing outdoor forest school areas • Visitors to school to deliver forest school and school habitat learning sessions
4. Climate Education, Green Skills and Green Careers	• Eco activities and assemblies delivered throughout the school year • United Utilities assembly delivered to whole school on conserving water.

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

- Summer 1 key stage assemblies have been on educating pupils about the origins of food both in the UK and abroad, air miles, and eating seasonally.